

DATE _____

CUSTOMER PO # _____

ACCOUNT # _____

Sold to/Bill to:

NAME _____

COMPANY NAME _____

ADDRESS _____

CITY _____

STATE/PROVINCE _____ POSTAL CODE _____

PHONE _____

EMAIL _____

Ship to: (if different from billing address)

NAME _____

COMPANY NAME _____

ADDRESS _____

CITY _____

STATE/PROVINCE _____ POSTAL CODE _____

PHONE _____

EMAIL _____

Please allow up to 3-4 business days upon receipt of your order to receive an acknowledgement or ProForma.

Tel 866.565.5858

To provide payment via credit card (MasterCard, Visa, American Express), an email from Snappay – donotreply@snappayglobal.com with a link will be sent to your email from Knoll Textiles once your order is processed.

To remit by check, please mail to KnollTextiles; 1235 Water Street, East Greenville, PA 18041 to the attention of your customer service representative.

Contact your customer service representative if you wish to wire funds.

SALES REP NAME _____

SPECIAL INSTRUCTIONS _____

CFA SHIPPING ADDRESS (IF DIFFERENT FROM SOLD/SHIP TO ADDRESS) _____

QUANTITY	PATTERN NUMBER	PATTERN NAME	COLORWAY	PER YARD NET PRICE	TOTAL

SHIP VIA _____

FINAL DESTINATION _____

MARK FOR _____

SPECIFIER/CITY _____ END USER/JOB NAME _____

TAX EXEMPT: YES (ATTACH CERTIFICATE) NO STATES EXEMPT IN _____

TOTAL NET PRICE (US)	
SHIPPING & HANDLING	
TAX	
ORDER TOTAL (US)	

SALES TAX: If applicable, tax percentage is based on the "ship to" of the goods. IF YOU ARE SALES TAX EXEMPT, PLEASE INCLUDE A COPY OF THE APPROPRIATE EXEMPTION CERTIFICATE WITH YOUR PURCHASE ORDER. IF NO EXEMPTION CERTIFICATES ARE RECEIVED, TAX WILL BE ASSESSED.