

DATE _____

CUSTOMER PO # _____

ACCOUNT # _____

Submit to your local sales representative or textiles_orders@knoll.com.
Please allow up to 3-4 business days upon receipt of your order to receive an acknowledgement or ProForma.

Tel 866.565.5858

Sold to/Bill to:

NAME _____

COMPANY NAME _____

ADDRESS _____

CITY _____

STATE/PROVINCE _____ POSTAL CODE _____

PHONE _____

EMAIL _____

To provide payment via credit card (MasterCard or Visa), please call your customer service Representative at 866-565-5858.
DO NOT EMAIL CREDIT CARD INFORMATION.

To remit by check, please mail to:

If sent by Mail:
Knoll North America Corp.
c/o T10413 C (for CAD cheques) or c/o T10413 U (for USD cheques)
PO Box 4687, Station A
Toronto, ON M5W 6B5 Canada

If sent via Overnight Courier:
Knoll North America Corp.Toronto BNS –
Wholesale Lockbox c/o Symcor Inc.
4 Prince Andrew Place
Dock 4
Toronto, ON M3C 2H4
Attention: LBX #0000001691-Knoll North America

Contact your customer service representative if you wish to wire funds.

Ship to: (if different from billing address)

NAME _____

COMPANY NAME _____

ADDRESS _____

CITY _____

STATE/PROVINCE _____ POSTAL CODE _____

PHONE _____

EMAIL _____

SALES REP NAME _____

SPECIAL INSTRUCTIONS _____

CFA SHIPPING ADDRESS (IF DIFFERENT FROM SOLD/SHIP TO ADDRESS) _____

QUANTITY	PATTERN NUMBER	PATTERN NAME	COLORWAY	PER YARD NET PRICE	TOTAL

CUSTOM BROKER* COMPANY NAME _____			BROKERAGE FEE <small>*utilizing KnollTextiles broker</small>	\$31
PHONE _____			TOTAL NET PRICE (CAD)	
SHIP VIA _____ FINAL DESTINATION _____ MARK FOR _____			SHIPPING & HANDLING	
SPECIFIER/CITY _____ END USER/JOB NAME _____			TAX	
TAX EXEMPT: <input type="checkbox"/> YES (ATTACH CERTIFICATE) <input type="checkbox"/> NO PROVINCES EXEMPT IN _____			ORDER TOTAL (CAD)	

SALES TAX: If applicable, tax percentage is based on the "ship to" of the goods. IF YOU ARE SALES TAX EXEMPT, PLEASE INCLUDE A COPY OF THE APPROPRIATE EXEMPTION CERTIFICATE WITH YOUR PURCHASE ORDER. IF NO EXEMPTION CERTIFICATES ARE RECEIVED, TAX WILL BE ASSESSED.