Quoin Foot Installation

Section A
Quoin locker with feet

1. Remove shelves and cantilevers from unit.
2. Turn unit upside down on clean nonabrasive surface. (Fig. 1)
3. Place feet on base of locker and align holes as shown in Fig. 2.
4. Insert 1/4-20 x 5/8" screw into appropriate hole and lightly tighten using 1/4-20 hex nut.
5. Adjust alignment as necessary then drive (2) self-drilling screws into holes shown in Fig. 1.
6. Repeat steps 3-5 for the remaining feet.
7. Fully tighten all fasteners and return unit to upright position. Replace cantilevers and shelves.

Note: Unused hardware may be discarded.

Hardware

3/4" Self-drilling screw
5/16-1" Hex Flange Bolt
1/2" Self-drilling screw
Corner Foot
T-Foot

1/4-20 Hex Nut
1/4-20 x 5/8" Pan Head Screw

Fig. 1

Fig. 2

Align holes
Front foot
Back foot
Quoin Foot Installation, continued

Section B
Quoin credenza (single unit) with feet
1. Remove shelf and/or drawers from unit.
2. Turn unit upside down on clean nonabrasive surface. (Fig. 3)
3. Remove levelers and discard or keep for future use.
4. Place foot on base of credenza and align holes as shown in Fig. 4.
5. Insert 5/16-18 x 1" bolt into appropriate hole and lightly tighten into weld nut in base. (Fig. 3)
6. Adjust alignment as necessary then drive (2) self-drilling screws into holes shown in Fig. 3.
7. Repeat steps 4–6 for the remaining feet.
8. Position unit onto laminate top, centering it left-to-right and leaving a slight overhang (1/16") at the back of the credenza (Fig. 5)
9. Drill pilot holes for attachment screws (using 3/16" drill bit). (Fig. 5)
10. Install screws (part no. 4A2140H01) making sure top remains aligned on all four sides.
11. Fully tighten all fasteners and return unit to upright position. Replace shelf and/or drawers.

Note: Unused hardware may be discarded.
Quoin Foot Installation, continued

Section C
Quoin credenza (double unit) with feet

1. Remove shelves and/or drawers from units.
2. Place units side by side upside-down on top; align and clamp the bottom and front surfaces to be flush with each other. (Fig. 6)
3. Remove levelers and discard or keep for future use.
4. Place corner feet on base of credenzas and align holes as shown in Fig. 10.
5. Follow steps 5 & 6 in section B for attaching corner feet to unit.
6. Place T-foot on base spanning both units and align holes as shown in Fig. 9 & 10.
7. Insert (2) 5/16-18 x 1” bolts into appropriate holes and lightly tighten into weld nut in base. Fig. 8 & 9
8. Adjust alignment as necessary then drive (4) self-drilling screws into holes shown in Fig. 9.
9. Repeat steps 6-8 for 2nd T-foot then fully tighten all fasteners.
10. Center ganged units left to right on the top. Leave slight overhang (approx. 1/16”) at the back of unit.
11. Drill pilot holes through crossrails (4 per credenza) for top attachment screws using 3/16” drill bit. Fig. 5.
12. Install screws (part no. 4A2140H01) ensuring the top stays aligned with credenzas.
13. Return unit to upright position. Replace shelves and/or drawers.

Note: Unused hardware may be discarded.
Quoin Foot Installation, continued

Section D
Ganging Quoin credenza with Quoin locker with feet

1. Remove shelves and/or drawers from both credenza and locker.
2. Lay units on their backs side by side on clean nonabrasive surface; align and clamp the bottom and front surfaces to be flush with each other. (Fig. 11)
3. Remove levelers from credenza and discard or keep for future use.
4. Follow locker & credenza foot mounting instructions (section A & B) to attach corner feet.
5. Place T-foot on base spanning both units and align holes as shown in Fig. 13 & 14.
6. Insert 5/16-18 x 1” bolt into appropriate hole on the credenza side of the T-foot and lightly tighten into weld nut in base. (Fig. 12)
7. Insert 1/4-20 x 5/8” screw into appropriate hole on locker side of T-foot and lightly tighten using 1/4-20 hex nut. (Fig. 12)
8. Adjust alignment as necessary then drive (4) self-drilling screws into holes shown in Fig. 12.
9. Repeat steps 5-8 for 2nd T-foot.
10. Fully tighten all fasteners.
11. Mark a spot approximately 1/2” behind front vertical channel and 17” up from top of base and drive (1) #10-24 x 1/2” self-drilling screw from inside of locker to inside of credenza. (Fig. 15)

Note: Position is critical to prevent interference with locker shelf.
12. Carefully return unit to upright position.
13. Place top on Credenza flush to side of locker. This will leave approx. 1/8” overhang on opposite side of top. Align top so there is a 1/16” overhang in the back.
14. Drill pilot holes through crossrails (4 per credenza) for top attachment screws using 3/16” drill bit. See section B.
15. Install screws (included with top kit) ensuring the top stays aligned with credenza.
16. Replace shelves and/or drawers as necessary.

Note: Unused hardware may be discarded.

Fig. 11

Fig. 12

Fig. 13

Fig. 14

Fig. 15