

Considerations for Returning to a Healthy Workplace

Planning for Shared Spaces

Knoll helps organizations create workplaces that reflect their business objectives and workstyles. We understand that every workplace is different. Whatever your approach to planning, our variety of product solutions can help create a workplace that helps your employees feel safe and remain healthy at work.

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Considerations for Refuge Spaces

Traditionally used as small getaways for 1–2 people, Refuge areas that were normally high-turnover spaces should potentially be reevaluated right now.

- + Consider temporarily dedicating enclosed rooms and booths to individuals.
- + For spaces used by multiple people, consider making them bookable if they were not already, in order to allow for proper regular cleaning.
- + Assume occupants might be using video platforms to meet so optimize lighting, power access and a surface for placing a laptop or tablet.

**Circles indicate 6 foot distancing*

Orient Lounge Chairs Away for Privacy and Proper Distancing



Muuto Outline Highback Work Lounge Chairs and Islands Collection by Knoll® soft square occasional table

Add Necessary Tools to Convert Refuge Rooms into Dedicated Individual Spaces



Rockwell Unscripted® Creative Wall® surrounds Antenna Workspaces® desks with Regeneration by Knoll® chairs, Sapper® monitor arms and Muuto Leaf Table Lamps

Add Laminate Panel Surrounds for Delineation and Ease of Cleaning



Dividends Horizon® panels with Bertoia Bench.

Considerations for Enclave Spaces

To allow for proper distancing, Enclaves for meetings of 2–4 may now require more square footage.

- + Reducing the number of seats in what had been a larger team area will allow for greater space between users.
- + Clear space delineation will encourage users to follow defined circulation paths.
- + Mobile displays allow for sharing and collaboration as well as bringing in team members not present.

Reduce Number of Seats and Consider Large Round Tables for Proper Distancing



Rockwell Unscripted Telly™ screen and Media cart with Saarinen table and Muuto Fiber Side Chairs

Add Separation Between Lounge Seating and Provide Individual Work Surfaces



Rockwell Unscripted High Back lounge and Club chairs with Muuto Relate Table and Horsepower Media Cart

Add Vertical Space Delineation to Indicate Boundaries and Circulation



Antenna Workspaces media enclave with Interpole™, Bertioia Molded Shell Side chairs

Considerations for Enclave Spaces

Use Desktop Screens to Indicate Maximum Occupancy and Seating Pattern



Rockwell Unscripted Creative Wall, Tall Table and screens with MultiGeneration by Knoll® stools

Use Freestanding Screens to Indicate Boundaries and Limit Users



Rockwell Unscripted Creative Wall and Easy Table with Muuto Loft Bar Stools and Scribe® mobile markerboard

Use Freestanding Tables to Allow for Greater Individual Distancing



Rockwell Unscripted Easy tables with k.™ Screens, MultiGeneration by Knoll chairs, Horsepower® Media cart and Pop Up freestanding screens

Use Perch Seating or Standing to Encourage Distancing and Promote Shorter Meetings



Interpole with Tic Toc by Fully

Considerations for Team Meeting Spaces

Enclosed Team Meetings spaces of 4–8 people can be reconceived as dedicated team rooms, specific to one set of users.

- + In larger areas, modular or individual solutions can allow for proper social distancing.
- + Consider posting maximum occupancy for spaces and setting time limits on them to allow for suitable cleaning between meetings.
- + Ensure team members working from elsewhere can join the meeting virtually and have a similar experience to those inside the space.
- + Add armless seating options for less physical contact.

Repurpose Shared Meeting Areas as Dedicated Team Spaces



Rockwell Unscripted Creative Wall with Saarinen table and Muuto Visu chairs

Consider Non-Rectangular Modular Table Configurations for Greater Distancing



Islands Collection by Knoll tables Rockwell Unscripted Puffy Screens, Media Cart and Creative Wall



Pixel™ C-leg tables with Spark® Series side chairs

Considerations for Team Meeting Spaces

Use Freestanding Individual Tables to Allow Users to Separate to a Comfortable Distance



Islands Collection by Knoll tables and MultiGeneration by Knoll chairs, with Rockwell Unscripted Media Carts



Pixel C-leg tables with Pixel screens and Ollo chairs

Use Vertical Space Division to Indicate Boundaries and Open Storage to Reduce Physical Contact with Furniture



Islands by Knoll Collection tables and ReGeneration by Knoll chairs



Interpole with Saarinen table, Spark Series side chairs and Luna by Fully

Considerations for Assembly Spaces

Typically for groups of ten or more people, larger meetings will require larger spaces, and creative ways to allow for personal space

- + Consider offering grab and go seating and standing room.
- + Multiple displays may be needed to allow people to separate and orient away from each other.
- + Use furniture elements or signage to create traffic patterns, mandating a directional flow through the space.

Modular Table Configurations Can Allow for Greater Distancing



Pixel C-leg tables with Ollo chairs and Horsepower mobile cart

Larger Tables Offer Proper Distancing by Allowing Staggered Seating



DatesWeiser Highline table with Life® chairs, Rockwell Unscripted Steps and Tic Toc by Fully



Rockwell Unscripted Library Table with Washington Skin™ nylon chairs, Luna by Fully stools and Muuto Nerd Counter Stools